

# Community Leadership Training Program

Designed for HOA leaders - board members, committee chairs, and others in community association management, the five classes in this dynamic program will guide you through the key issues of association management today.

CAI offers the only comprehensive training courses available to elected community association leaders. Our faculty has decades of experience in all aspects of the industry. The knowledge you will gain from these in-depth courses will assist you in excelling in your leadership role within your community.

<p><b>DATES:</b> Tuesday Evenings, April 23<sup>rd</sup> through May 21<sup>st</sup></p> <p><b>TIME:</b> 6:00 pm Registration 6:15 pm Program Begins</p> <p><b>PLACE:</b> CAI - OCRC Office 1971 E. 4th Street Suite 280 Santa Ana, CA 92705</p> <p><b>COST:</b> <b>FREE to CAI MEMBERS!</b> <i>Due to the generosity of our Sponsors! \$100 for the series for</i></p>	<p><i>Session One: Tuesday, April 23, 2019</i> <b>COMMUNITY ASSOCIATION LAW</b> *This sessions runs until 8:30 pm - all others until 8:00 pm Attorney faculty members will be focusing on elements of proper CC&amp;R and rules enforcement, important cases and changes in the current laws.</p> <p><i>Session Two: Tuesday, April 30, 2019</i> <b>COMMUNITY ASSOCIATION FINANCES</b> Topics include practical financial statement interpretation, association budgeting, year-end audits, investment options, income taxes and collection procedures.</p> <p><i>Session Three: Tuesday, May 7, 2019</i> <b>ASSOCIATION RESERVE STUDIES</b> A discussion of component inventory, condition assessment and operating funds versus reserve funds. Learn about developing a funding plan that works for your community.</p> <p><i>Session Four: Tuesday, May 14, 2019</i> <b>COMMUNITY ASSOCIATION INSURANCE</b> A straight forward approach to the things you need to know about HOA insurance. This course uses real world examples to help keep clear what can be a confusing aspect of operating your association while diving in to board member responsibilities, liabilities and protection.</p> <p><i>Session Five: Tuesday, May 21, 2019</i> <b>COMMUNITY MAINTENANCE, CONSTRUCTION CONTRACTS &amp; BIDDING</b> Maintenance responsibilities focusing on contracts, bidding requirements - a timely and critical topic for boards and community managers.</p>
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Yes - I am a CAI Member and will attend for free. CAI Membership Number: \_\_\_\_\_

Association Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

No - I am not a member and will pay the \$100 fee for the entire series

Enclosed is check or Charge my:  Visa/MasterCard/Discover  American Express

Cardholder: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Verification Code: \_\_\_\_\_

Please fax or mail completed forms to:  
CAI - OC  
1971 East 4th Street, Suite 280  
Santa Ana, CA 92705  
714.479.1022 Phone - 714.479.1026 Fax

For questions, please call the Chapter Office at 714.479.1022